

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The Invitation to Bid shall be:

- (a) Posted continuously in the Philippine Government Electronic Procurement System (PhilGEPS) website, the website of the Procuring Entity concerned, if available, and the website prescribed by the foreign government/foreign or international financing institution, if applicable, for seven (7) calendar days starting on the date of advertisement;
- (b) Posted at any conspicuous place reserved for this purpose in the premises of the Procuring Entity concerned for seven (7) calendar days, as certified by the head of the Bids and Awards Committee (BAC) Secretariat of the Procuring Entity concerned; and
- (c) Advertised at least once in a newspaper of general nationwide circulation which has been regularly published for at least two (2) years before the date of issue of the advertisement, subject to Section 21.2.1(c) of the IRR of RA 9184.

Apart from the essential items listed in the Bidding Documents, the Invitation to Bid should also indicate the following:

- (a) The date of availability of the Bidding Documents, which shall be from the time the Invitation to Bid is first advertised/posted until the deadline for the submission and receipt of bids;
- (b) The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- (c) The deadline for the submission and receipt of bids from the last day of posting of the Invitation to Bid; and
- (d) Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The Invitation to Bid should be incorporated in the Bidding Documents. The information contained in the Invitation to Bid must conform to the Bidding Documents and in particular to the relevant information in the BDS.

For foreign-assisted projects, the Invitation to Bid to be used is provided in Section IX- Foreign-Assisted Projects.

Republic of the Philippines CAGAYAN STATE UNIVERSITY
Carig Campus, Tuguegarao City, Cagayan

**INVITATION TO BID FOR SUPPLY, DELIVERY, INSTALLATION,
 COMMISSIONING AND TRAINING: DIGITAL PRINTING MACHINES FOR THE
 BUSINESS OFFICE- CSU-CARIG CAMPUS WITH
 Project Reference No. CSU-CC-ADMIN-2019-10-002**

1. The **CAGAYAN STATE UNIVERSITY – CARIG CAMPUS**, through the *Corporate Budget as approved by the Board of Regents 2019* intends to apply the sum of **Two Million Nine Hundred Ninety-Two Thousand Pesos (2,992,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND TRAINING: DIGITAL PRINTING MACHINES FOR THE BUSINESS OFFICE-CSU-CARIG CAMPUS with Project Reference No. CSU-CC-ADMIN-2019-10-002**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **CAGAYAN STATE UNIVERSITY – CARIG CAMPUS** now invites bids for **SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND TRAINING: DIGITAL PRINTING MACHINES FOR THE BUSINESS OFFICE- CSU-CARIG CAMPUS with Project Reference No. CSU-CC-ADMIN-2019-10-002**. Delivery of the Goods is required to be delivered within thirty (30) days from receipt of the Notice to Proceed or Purchase Order. Bidders should have completed, within **Three (3) Years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

Lot. No.	Item	Unit	Description	Quantity	Unit Cost	Total Cost
1	1	unit	Multi-Function Production Inkjet Printer(Full Set)	1	1,500,000.00	1,500,000.00
			Specifications:			
			Ultra-Fast Printing up to 100ppm (Simplex and Duplex)			
			Ultra-Fast First Page Out Time: approx. 6.2 seconds			
			Revolutionary Compact PrecisionCore Linehead Design			
			Print up to A3+ (13" x 19") to MP tray (13" x 47.24")			
			Print up to 600x2400dpi			
			With Finisher Unit Stapling			
			With Finisher Bridge			
			With High Capacity Tray			
			With Paper Cassette lock			
			Less bleed-through fast-drying water-resistant pigment ink			
			Power Consumption: 120W-320W			
			9" Touchscreen Panel with a user-friendly interface			
			Comprehensive Connectivity: Ethernet, Wi-Fi, Wi-Fi Direct, USB 3.0, NFC			
			Mobile and Remote Printing			
			Wide Media Handling Capability: up to 350gsm and A3+ to a 1.2m (47.24 inches) length			
			Robust Security Management:			
			-Information leaks Protection			
			-Confidential documents Protection			
			-LDAP support			

			-Secure device communications			
			-unauthorized PC's Access Protection			
			-IPv6 support			
			Up to 400,000 pages per month duty cycle			
			Free Delivery/Free Installation/Free Training			
			Provision of : 1 year warranty			
			Lifetime Free Service with regular Preventive Maintenance Check			
			With Resellership/Dealership/Distributionship Certificate for the Brand and Machine Being Offered and			
			With Authorized Service Provider Certificate specific for the machine offered			
	1	unit	Multi-Function Inkjet 5 in 1	1	175,000.00	175,000.00
			Print Copy Scan Fax Ethernet Wireless PCL/PS			
			35ppm Draft Print Speed			
			24 ISO ppm Print Speed (Black/Color)			
			Automatic Duplex Printing			
			Print Up to A3+;			
			Max. Paper Size: 12.95" x 47.24"			
			Auto Fit Function			
			25 – 400% Reduction and Enlargement			
			Walk-up Black-and-white and Color Fax Capability			
			Active Connection to Machine Support			
			Network Printing			
			Wi-Fi Direct			
			Print up to 4,800 x 1,200 dpi			
			USB Host Function (Scan to Memory Device / Storage Function)			
			Super Speed USB 3.0			
			One-Pass Duplex Scanner up to 45ipm (ADF Duplex)			
			Input Capacity: 835 sheets (80gsm) – Cassette 1: 250 sheets + Cassette 2: 500 sheets + Rear Slot: 85 sheets)			
			Up to 75,000 monthly duty cycles			
			Mobile and Remote Printing: Email Print, Remote Print Driver, Scan to Cloud, Apple AirPrint, Google Cloud Print, Mopia Print Service			
			Scan Features: Scan to Memory Device, Scan to Network Folder/FTP, Scan to Email, Scan to Computer (Document Capture Pro), Scan to Computer (WSD)			
			LCD Screen: 5.0" / 12.7cm TFT Color LCD			
			Power Consumption:			
			-Operating: not more than 40W			
			-Standby: not more than 20W			
			-Sleep: not more than 1.6W			
			-Power off: not more than 0.45W			
			Water Resistant ink pigment			
			With Pedestal			
			With Resellership/Dealership/Distributionship Certificate for the Brand and Machine Being Offered and			
			With Authorized Service Provider Certificate specific for the machine offered			
			Free Delivery/Free Installation/Free Training			

			1 year warranty/Service warranty: one year free service			
1	unit	Binding Machine		1	550,000.00	550,000.00
		Book Block Size: 320x220(Max.320x300)mm				
		Cover Size: 330x480(Max.330x680)mm				
		Book Thickness: 2-50mm				
		Adhesive(glue): Hot Melt				
		Cycle Speed: 300Cycles/hr				
		Warm-up Time: 30-40mins				
		Machine Weight: 230kg				
		Power Consumption: 1.5kw				
		Voltage/Frequency: AC 220V/50Hz/60Hz				
		Machine Dimension: 1280(L)x530(W)x1260(H)				
		With Resellership/Dealership/Distributionship Certificate for the Brand and Machine Being Offered and				
		With Authorized Service Provider Certificate specific for the machine offered				
		1 year warranty				
		Service Warranty: One year free service				
		Free Delivery/Free Installation/Free Training				
1	unit	ELECTRIC HYDRAULIC PROGRAMMABLE CUTTER		1	417,000.00	417,000.00
		Max Cutting Size: 670mm				
		Max Cutting Thickness: 80mm				
		Min Cutting Size: 30mm				
		Cutting Precision: -/+ 0.2mm				
		Paper Pushing: Programmable				
		Paper Press: Hydraulic				
		Display: LCD				
		Programmable Menu Options				
		Power: 220V, 6 Hz				
		Weight: 450kgs				
		With Resellership/Dealership/Distributionship Certificate for the Brand and Machine Being Offered and				
		With Authorized Service Provider Certificate specific for the machine offered				
		1 year warranty				
		Service Warranty: One year free service				
		Free Delivery/Free Installation/Free Training				
1	unit	UV Coater Machine		1	350,000.00	350,000.00
		UV Coater with 1 UV lamp: not less than 1200W				
		Counting Process Speed : not less than 6m/minute				
		Counting Process Width: not less than 48 cm				
		Outfeed Tray Cap: not less than 650 long				
		Hand Feeding				
		Roller Gap : 0 to 6mm				
		Tank Capacity : up to 8liters				
		With Pre-heater for better fluid Coverage				
		In feed Sheetdevelopment pre-heater				
		Conveyor Capacity: up to 100cm				
		With Cooling fans in UV Developer				
		With Fume Extraction nozzle				
		Power Supply 220V ac 60hz, 2000w or less				

		With Resellership/Dealership/Distributionship Certificate for the Brand and Machine Being Offered and			
		With Authorized Service Provider Certificate specific for the machine offered			
		1 year warranty			
		Service Warranty: One year free service			
		Free Delivery/Free Installation/Free Training			
				TOTAL	2,992,000.00

3. The lot is **NOT** divisible.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
5. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
6. Interested bidders may obtain further information from **CAGAYAN STATE UNIVERSITY – CARIG CAMPUS** and inspect the Bidding Documents at the address given below during **regular office hours from Monday-Friday**.
7. A complete set of Bidding Documents may be acquired by interested Bidders on **October 31, 2019** from the address below **{BAC Office: and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (5,000.00)}**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

8. The **CAGAYAN STATE UNIVERSITY – CARIG CAMPUS** will hold a Pre-Bid Conference on **November 08, 2019 at 9:00 AM** at **AACUP CENTER, Cagayan State University – Carig Campus (Second Floor of Admin Building)**, which shall be open to prospective bidders.
9. Bids must be duly received by the BAC Secretariat at the address below on or before **November 20, 2019, 11:00 AM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.**

Bid opening shall be on **November 20, 2019, 1:00 PM** at **AACUP CENTER, Cagayan State University – Carig Campus (Second Floor of Admin Building)**. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

10. Partial bid is **NOT** allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.
11. The **CAGAYAN STATE UNIVERSITY – CARIG CAMPUS** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract

award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

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ENGR. POLICARPIOL.MABBORANG, JR.
BAC Chairperson for Goods and Services